

Job Description

1. JOB DETAILS

Position Title	Design Team Coordinator
Company / Location	3D Future Technologies Pvt. Ltd. (Mumbai)
Reports to	Head (Orthodontic Design Team)

2. OVERVIEW OF COMPANY

Flash Orthodontics, a brand of clear aligners from 3D Future Technologies Pvt. Ltd. A start-up in the field of Additive Manufacturing / 3D Printing with a special interest in healthcare. The company has ambitious & aggressive plans with a vision to be a major player in this segment. Know more about us at www.3dfuturetechnologies.com or www.flashorthodontics.in. Subsidiary of the ADOR Group – (established in 1908 with its core businesses in Industrial Products & Services). More at www.adorgroup.com

3. OVERALL JOB PURPOSE

Responsible for completing the given task and coordinating the same with the team members on time.

4. KEY ACCOUNTABILITIES:

- Pre-processing the Software - based Design data for Treatment Planning.
- Maintaining data sheet of the daily workload and communicating the same with the Flash team members.
- Getting the system ready for work.
- Updating daily process flow and coordinating with other concerned departments/ members.
- General Support Management: Prioritization, Trouble- shooting, Follow- up.

5. QUALIFICATIONS, EXPERIENCE & SKILLS

Qualifications

- Bachelor of Dental Surgery (B.D.S)

Minimum Experience

- 1 year work experience.
- Freshers may also apply.

Specific Skills & requirements:

- Should have good and sound knowledge of Dental Anatomy.
- Ready to work on Software.
- Strong Interpersonal and communication skills
- Should be active and motivated to work in a team.

Contact Details

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